

DRAFT ICBDA ANNUAL BOARD OF DIRECTORS' MEETING MINUTES

Convention 42, Tulsa, OK – Tuesday, July 10, 2018

TOPIC	SIGNIFICANT DISCUSSIONS/MOTIONS
<p align="center">Call to Order & Opening Remarks</p>	<p>Joe Krivan, ICBDA President, called the meeting to order at 1:30 pm after we determined we had a quorum per By-Laws Article V Section 3C (need at least 12 Board member units present). Joe welcomed people to the Convention, and reminded them to fill out the Convention evaluation that will be on line after Convention. This is really important for the organization and the next Convention. Also, fill out your reimbursement form and give to Rick Linden or Nancy Kasznay, Treasurers.</p>
<p align="center">Moment of Silence</p>	
<p align="center">--Introductions-- Executive Council (EC)</p> <p align="center">Incoming Executive EC</p> <p align="center">Board of Directors (BoD)</p> <p align="center">Incoming Board of Directors</p> <p align="center">Others</p>	<p align="center">Joe & Debbie Krivan - President Shirley Ernst & Bob Anderson - Vice President (not in attendance) Anita Froehlich – Secretary; Rick Linden & Nancy Kasznay - Treasurer;</p> <p align="center">Joe & Debbie Krivan – President; Bill & Carol Goss – Vice President (not in attendance) Anita Froehlich – Secretary; John & Peg Kincaid - Treasurer</p> <p align="center">Current Board (BoD) members present were: Jerry & Louise Engelking Dan & Sandi Finch Anita Froehlich Steve Gibson Ed & Karen Gloodt Tami Helms & Tim Keck Joe & Pat Hilton Al & Alice Irvine John & Peg Kincaid Patrick & Eileen Krause Randy Lewis & Debbie Olson Rick Linden & Nancy Kasznay Ed & Sharleen Martin JL & Linda Pelton Paul & Linda Robinson Ron & Norma Stairs</p> <p align="center">Incoming Board members present were: Jerry & Louise Engelking Anita Froehlich Pamela & Jeff Johnson Harry & Gladys Newton Peggy Roller</p> <p align="center">-----</p> <p align="center">Others present were: Bob & Sally Nolen, Past President, Publicity, Advertising & Marketing Chair Sharon & Casey Parker, RAL Chairman John & Karen Herr, RAL Liaison Tom Hicks</p>
<p align="center">Approval of 2017 BoD Minutes</p>	<p>The draft minutes of the 2017 BoD Meeting in San Diego, CA were part of the 2018 Board Packet & Agenda. <i>Linda Robinson moved to accept the minutes, and Debbie Krivan seconded the motion. The motion passed unanimously.</i></p>

BoD Approval of 2017 AGM Minutes	The draft minutes of the 2017 AGM Meeting in San Diego, CA were part of the 2018 Board Packet & Agenda. The BoD will move to accept them, but the members will make final approval at this week's AGM. Linda Pelton moved to accept the minutes, and Pat Hilton seconded the motion. The motion passed unanimously.
Approval of 2017-18 Electronic Meeting Minutes	The draft minutes of the 2017-18 electronic meeting minutes were part of the 2018 Board Packet & Agenda. John Kincaid moved to accept the minutes, and Tami Helms seconded the motion. The motion passed unanimously.
Executive Reports	President's Report – Joe & Debbie Krivan The report is as presented in the 2018 Board Packet & Agenda.
	Vice-President's Report – Shirley Ernst & Bob Anderson (not in attendance) The report is as presented in the 2018 Board Packet & Agenda.
	Secretary's Report – Anita Froehlich The report is as presented in the 2018 Board Packet & Agenda.
	Treasurer's Report – Rick Linden & Nancy Kasznay The report is as presented in the 2018 Board Packet & Agenda. Additional comments: (1) There is a \$30,000 checking account that was not listed in the Assets. (2) Half of the Convention registrations are done in PayPal, which ICBDA pays a small fee each time. When someone cancels, ICBDA gives them back a complete refund, therefore ICBDA "loses" money each time someone who used PayPal cancels. This year there seemed to be an unusual number of cancellations thru PayPal. Rick noted that Roundalab (RAL) charges a small fee to use PayPal. Rick made a motion, and Louise Engelking seconded: "Add \$5 to Convention fee only when someone uses PayPal." Motion passed 22-6. (3) John Kincaid was concerned we might owe sales tax on items we sell on line. Sandi Finch, Legal Advisor, stated she didn't think we would be impacted since we are an IRS 501(c) Education Organization. (4) There were additional motions regarding payments, see New Business.
Committee Reports	Convention 41 San Diego 2017 – Curt & Tammy Worlock, Chaircouple (not in attendance) The report is as presented in the 2018 Board Packet & Agenda.
	Convention 42 Tulsa 2018 – Paul & Linda Robinson, Chair, Bob & Sally Nolen, Ass't Chair There was no report in the 2018 Board Packet & Agenda. Additional comments: (1) Expected dancers so far = 436, with 65 newcomer dancers. Having RAL's convention right before ours may have increased our attendance. Majority of BoD attended RAL convention. (2) \$3,000-\$6,000 profit estimated for our Convention this year.
	Convention 43 Orlando 2019 – Pamela & Jeff Johnson, Chaircouple The report is as presented in the 2018 Board Packet & Agenda. Additional comments: (1) Warren Lieuallen will be Syllabus Chair. (2) A syllabus cost of \$30/per was accidentally omitted from the registration form. Linda Pelton stated that paper syllabi are really inexpensive nowadays, and they only cost about \$6/per. We should rethink what we are charging for them.
	Convention 44 Reno 2020 – Joe & Jan Lotze, Chaircouple (not in attendance) There was no report in the 2018 Board Packet & Agenda.
	Convention Procedures – Sally Nolen and Linda Robinson There was no report in the 2018 Board Packet & Agenda. Linda stated these documents used to be called "Guidelines" up until a few years ago. She feels Convention Chairs should have leeway to change things within reason.

Committee Reports (cont'd)	Awards – Jim & Kathi Shideler (not in attendance) The report is as presented in the 2018 Board Packet & Agenda.
	By-Laws & Standing Rules – Rick Linden There was no report in the 2018 Board Packet & Agenda. Additional comments: Anita Froehlich has proposed many “clean-ups” to our governing documents. It was decided that there will be an ad-hoc committee with Rick as Chair to go over all of our documents. Volunteers from the BoD are: Bob Nolen, Anita Froehlich, Nancy Kasznay, Tim Keck, and Patrick Krause. Any suggested changes will be published in our 3Q Newsletter per our Rules, and voted on by members at next AGM.
	Carousel Clubs – Glen & Helen Arceneax (not in attendance) The report is as presented in the 2018 Board Packet & Agenda.
	Educational Videos – Debbie Hawks (not in attendance) The report is as presented in the 2018 Board Packet & Agenda.
	Elections – Joe & Pat Hilton The report is as presented in the 2018 Board Packet & Agenda.
	Executive Ambassador to Japan – Kenji Shibata (not in attendance) There was no report in the 2018 Board Packet & Agenda. Louise Engelking announced that Kenji had sent in orders for 20 videos for Japanese dancers.
	Hall of Fame (HOF) – Terry & Jan Naylor (not in attendance) The report is as presented in the 2018 Board Packet & Agenda.
	Historian – Roy & Janet Williams (not in attendance) There was no report in the 2018 Board Packet & Agenda.
	Legal Advisor – Sandi Finch There was no report in the 2018 Board Packet & Agenda. Sandi added that all future hotel contracts look fine.
	Membership – Louise & Jerry Engelking The report is as presented in the 2018 Board Packet & Agenda.
	Newsletter – Debbie Olson and Randy Lewis The report is as presented in the 2018 Board Packet & Agenda.
	Parliamentarian – Rick Linden There was no report in the 2018 Board Packet & Agenda. Additional comments: (1) Rick stated it’s hard to follow email conversations regarding motions. Need to go into Google Group link at bottom of every email to see the discussion thread. Linda Pelton suggested not using a digest when on Google Groups. (2) Joe announced that ICBDA member Stuart Lewis will be Parliamentarian next year. Joe thanked Rick for his service in that area.
	Publicity, Advertising & Marketing – Bob Nolen The report is as presented in the 2018 Board Packet & Agenda. Additional comments: In order to get Google to direct Internet surfers to our website, we pay Google \$95 for use of words like “Cha Cha,” “Waltz,” and “Rumba.” When people search on these words, ICBDA.com is listed in the search results.
Registration – Jerry & Louise Engelking The report is as presented in the 2018 Board Packet & Agenda.	

<p>Committee Reports (cont'd)</p>	<p>Round-a-Lab (RAL) Liaisons – John & Karen Herr (from RAL to ICBDA) and Sharon & Casey Parker There was no report in the 2018 Board Packet & Agenda. Sharon stated she was pleased with the cooperation of both organizations this year. In 2022, there is a possibility of joining up with ICBDA again.</p> <p>Round-a-Lab Liaisons – John & Peg Kincaid (from ICBDA to RAL) There was no report in the 2018 Board Packet & Agenda. Nothing to add.</p> <p>Technical Advisory Committee (TAC) – Dan & Sandi Finch There was no report in the 2018 Board Packet & Agenda. Additional comments: (1) TAC did not have its usual Tuesday morning meeting due to RAL convention, but plans to have an 8:30-9:30 meeting on Thursday morn. (2) TAC welcomes new members Michael Champion and his partner Jane from Dallas, TX area.</p> <p>Webmaster – JL & Linda Pelton The report is as presented in the 2018 Board Packet & Agenda.</p>
<p>Old Business</p>	<p>None</p>
<p>New Business</p>	<p>1 – Top 15 (Joe Krivan) There was much discussion this year on how to recognize choreographers for their dances that are popular and voted on for the Convention dance program. (See e-meeting minutes on page 2.) <i>Joe Hilton made a motion, and Linda Robinson seconded that “All reference to Top 15 be removed from Convention Procedures.” This is presumably to give Convention Chairs the latitude to decide how they want to handle it, if at all. Each year could be different. Motion failed 11-18.</i></p> <p>2 – Proposal for 2021 Convention Site (VP Shirley Ernst) Shirley was not in attendance, but her VP report stated she still has not located a site for our 2021 Convention yet (midWest).</p> <p>3 – Proposed General Changes to Overall By-Laws & Standing Rules Document (dtd 2/15/12) (Anita Froehlich) The proposed changes are as presented in the 2017 & 2018 Board Packet & Agenda. Rick Linden will chair an ad-hoc committee to address our governing documents (see page 3 of these minutes [under By-Laws] for more information).</p> <p>4 – Proposed Changes to Specific Standing Rules (President & Secretary areas) (Anita Froehlich) The proposed changes are as presented in the 2017 & 2018 Board Packet & Agenda. Rick Linden will chair an ad-hoc committee to address our governing documents (see page 3 of these minutes [under By-Laws] for more information).</p> <p>5 – Proposed Changes to Specific By-Laws (President & Secretary areas) (Anita Froehlich) The proposed changes are as presented in the 2017 & 2018 Board Packet & Agenda. Rick Linden will chair an ad-hoc committee to address our governing documents (see page 3 of these minutes [under By-Laws] for more information).</p>

	<p>6 – Need to change By-Laws Article VI, Section 2 to reflect the 2013 vote to change Treasurer’s term from 1 year to 3 years At the 2017 BoD meeting, Joe Hilton, Elections Chair, brought this up. This item shall remain under New Business until the documents are updated.</p> <p>7 – Adding a \$5 Surcharge for All ICBDA PayPal Purchases <i>Linda Robinson motioned and Randy Lewis seconded that ICBDA add a \$5 surcharge for <u>any</u> purchase made by PayPal (see more discussion under Treasurer’s Report on page 2). Motion failed unanimously.</i></p> <p>8 – Where’s the Dance.com (Steve Gibson) Steve explained this website where you can put in a zip code, and it shows all types of dance activities in that area: Square, Round, Clog, Ballroom, etc. He wondered if all Carousel Clubs could be entered. Anita Froehlich said she thinks there is a charge. JL Pelton offered that he might be able to list all Carousel Clubs on the ICBDA website for easy access, and leaders should also update their RAL website location information too.</p>
<p>Adjournment</p>	<p><i>JL Pelton moved that the meeting be adjourned, and John Kincaid seconded. The motion passed, and the meeting adjourned at 3:50 pm.</i></p>
<p style="text-align: center;">Respectfully submitted, <i>Anita Froehlich</i> Anita Froehlich ICBDA Secretary secretary@ICBDA.com</p>	